

UNITED ADVANCED PRACTICE REGISTERED NURSES OF GEORGIA BY-LAWS

ARTICLE I. NAME

The name of this organization shall be the United Advanced Practice Registered Nurses of Georgia (herein referred to as UAPRNs of GA).

ARTICLE II. PURPOSE

The purpose of UAPRNs of GA is to address legislative, political, and practice issues of advanced practice registered nurses. The UAPRNs of GA will be a collective voice for APRNs and will promote the professional role identification of the APRNs of Georgia.

ARTICLE III. VISION STATEMENT

An organization within the state, which represents APRNs and other interested nurses to promote APRN legislative and practice issues and to support the advancement of the APRN roles.

ARTICLE IV. OBJECTIVES

A. The UAPRNs of GA are organized for the following purposes:

1. To become a collective voice for APRNs in Georgia.
2. To educate the public regarding advanced nursing practice.
3. To address health care, legislative and political issues and barriers to practice.
4. To advocate and provide accessible, quality health care for all Georgians.

B. To promote collaboration and unification of APRNs.

C. To provide professional role identification and provide mentorship to nursing colleagues, students, and new APRNs.

D. To promote, support and perform nursing research to include practice, management, and legislative issues.

ARTICLE V. MEMBERSHIP AND MEETINGS

A. Membership will include the following:

1. APRNs in Georgia—(e.g., NP, CRNA, CNM, CNS).
2. Auxiliary members: any interested registered nurse or APRN student.

B. Rights of Members

Members shall have the right to vote and hold office; however, auxiliary members shall not hold office.

C. Membership Dues

The annual membership dues will be determined by the state leaders, and re-evaluated annually. Student and auxiliary member dues will be one-half of full membership dues. Membership will be for one year on a “rolling membership” basis. A member shall forfeit all membership rights if dues are not paid within 30 days following the end of membership period. No

additional monies will be collected when a change in dues is made within a membership year.

D. Meeting Frequency

There will be a quarterly state meeting. There will be Special Interest Section Meetings at local conferences/gatherings. All members are invited, however, it is encouraged that there be a representative from each of the local chapters. Any member may attend any meeting regardless of whether or not it is a quarterly meeting or a Special Interest Section Meeting.

ARTICLE VI. OFFICERS AND STANDING COMMITTEES

- A. The officers shall be President, Vice President (as President-elect), Secretary, Treasurer, and Standing Committee Chairs. Officers shall be elected from the voting membership in good standing. All officers' terms are limited to one term.**
- B. The standing committees will be created to carry out the purpose of the organization. They may be created or dissolved by the President, as the need indicates, with the approval of the officers. The standing committees will include but not be limited to: Legislative, Public Relations/Education, Membership, Program, Database, Fund-raising.**
- C. All officers and nominees for office at both the state and local levels must be current members of UAPRN in good standing. Any officer or nominee not in good standing will forfeit office or nomination until current state membership is obtained.**
- D. All officers and nominees at the state level must be in good standing with the Board of Nursing.**

ARTICLE VII. ELECTIONS

A. Nomination Process

The slate of officers shall be presented by the Vice President before or during the quarterly State meeting in the summer or second to last meeting of the calendar year. Additional nominations may be called from the floor. All nominations must be submitted by close of the call for nominations. The term of office shall begin on January 1. Any vacancy occurring within the term of any officer shall be filled by appointment of the President.

- B. Election Process: Elections shall be held after the second to last quarterly meeting of the calendar year. All members who are not auxiliary members shall be eligible to vote. Voting shall be by written ballot. The voting period will be from the summer to the fall meeting. A simple majority shall be sufficient for election. If there is only one candidate for the office, a vote is not necessary.**

ARTICLE VIII. DUTIES OF OFFICE

A. President - 2 year term (one year as VP and one year as Pres)

1. The President shall:

- a. be the chief elected officer and shall serve as the representative of the organization, while having supervision of the work of the**

organization.

- b. prepare the agenda and preside over all statewide meetings.
- c. appoint officials to do special projects to further the work and progress of the organization.
- d. appoint chairmen of the standing committees— with the assistance of other officers.
- e. be an ex-officio member of all committees.
- f. have the authority to give honorariums to speakers— the amount must be agreed upon by the other officers.
- g. revise the by-laws with the assistance of the officers as deemed necessary.

B. Vice President - 2 year term (one year as VP and one year as Pres)

1. The Vice President shall:

- a. serve as President-elect.
- b. assume the duties of President, should the President not be able to serve the term, and shall preside at meetings if the President is unable to attend.
- c. assist the President with discharge of duties.
- d. assume other duties as appointed by the President.

C. Secretary - 2 year term

1. The Secretary shall:

- a. keep a recording of all the minutes of each meeting and provide a monthly report to the President.
- b. send copies of all meeting minutes to the list-serve for distribution to the membership.
- c. ensure that notices of meetings are sent to the membership.
- d. handle any correspondence as deemed necessary by the President, or as directed by the membership as a result of the meetings.
- e. Receive membership applications and send initial letter to new members, and keep current and up-to-date roster of association membership. Will keep notebook with copies of membership application of all current members

D. Treasurer - 2 year term

1. The Treasurer shall:

- a. oversee the preparation, implementation, and presentation of the annual budget.
- b. provide a financial report at each meeting.
- c. receive and have charge of all funds of the association, pay bills, and make deposits.
- d. receive membership dues for deposit into the account.
- e. check post office at least once weekly unless prior arrangements are made with the other officers.
- f. serve as a member of the finance/fund-raising committee.

2. No funds shall be withdrawn from the account of the organization without the dual authorization via e-mail or other written acknowledgment of the President and the Treasurer for checks greater than \$150.00.
- E. Standing Committee Chairs: Duties will be as deemed necessary by the President and officers.

ARTICLE IX. COMMITTEES

Committees may be created or dissolved as deemed necessary by the President with the approval of the officers. The standing committee laws will be established at time of creation.

ARTICLE X. AMENDMENTS AND PARLIAMENTARY AUTHORITY

- A. Proposed amendments to these by-laws shall be sent to all members in good standing at least two (2) weeks prior to congressional/special interest meetings by electronic message. Amendments will be approved by a simple majority vote.
- B. *Robert's Rules of Order, Newly Revised* shall be the Parliamentary for all matters and procedures not specifically covered by the by-laws.
- C. All proposals brought forward at the quarterly state meetings will be approved or disapproved by a simple majority vote at that meeting.

ARTICLE XI. FEES AND COMPENSATION

Officers and committee members (except Executive Director) will not be compensated for their services. Whether or not they are reimbursed for expenses shall be determined by a vote of the officers. When office of Executive Director is created, salary will be determined by member vote.